



सत्यमेव जयते

OFFICE OF THE  
PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, DELHI  
C. R. BUILDING, I. P. ESTATE, NEW DELHI-110002

F.No.P-328/T&P/Sr. PS & PS/2022-23/6931

Dated: 03<sup>rd</sup> August 2022

ORDER NO. 145 /G.O.  
2022-23

Sub: - Estt. Group 'B' - Transfers and Postings of Senior Private Secretaries and Private Secretaries – regarding -

The transfers and postings of the following Senior Private Secretaries and Private Secretaries are hereby ordered with immediate effect and until further orders:-

SR_NO.	NAME	DOB	TRANSFERRED FROM	TRANSFERRED TO
1	ALKA N MANOJ	14-01-1973	CIT TDS 01	CIT(AU)-15, DELHI
2	AMIT KUMAR VERMA	12-12-1990	ITAT	PR.DGIT (HRD)
3	ANITA RAI	29-09-1974	TRANSFER PRICING 03	DGIT(SYSTEM), DELHI
4	ANITA RANI	30-10-1974	DGIT (VIGILANCE)	ADG PR & PP
5	ANJU BAJAJ	10-10-1970	CIT(AU)-31, DELHI	CIT TDS 02
6	ANJU SAXENA	27-08-1971	GAAR	CIT INTL TAX 03
7	BITOPAN SONOWAL	01-01-1981	CIT(AU)-28, DELHI	CIT(AU)-18, DELHI
8	CHINTOO KUMAR	05-12-1981	TRANSFER PRICING 02	CIT INTL TAX 02
9	DEEPIKA KHANNA	27-07-1987	ADG TPS 02	PCIT (AU)-7, DELHI
10	DHARMENDER KUMAR	15-01-1972	PCIT 7, DELHI	CIT INTL TAX 01
11	HOSHIAR SINGH BHOLA	04-07-1963	DGIT (VIGILANCE)	PCIT 7, DELHI
12	KANIKA	17-05-1989	CIT(AU)-25, DELHI	CIT(AU)-28, DELHI

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13	KUSUM GILL	28-08-1965	ADG (EXPENDITURE BUDGET)	DGIT (VIGILANCE)
14	LAXMI ASWAL	05-07-1985	CIT(AU)-15, DELHI	CIT(AU)-31, DELHI
15	MANTU KUMAR	26-02-1982	DGIT(SYSTEM), DELHI	CIT TDS 01
16	MONIKA	08-12-1989	CIT INTL TAX 02	CIT(AU)-17, DELHI
17	MONIKA BATRA	26-03-1968	DIT I&CI 02	PR.DGIT (HRD)
18	MUNNI KUMARI	10-02-1985	DGIT(SYSTEM), DELHI	ADG (EXPENDITURE BUDGET)
19	NEELAM	25-05-1989	PR.DGIT (HRD)	ADG L&R 01
20	NEELAM HANS	21-08-1965	PCIT (VU)-1, DELHI	PCIT (VU)-3, DELHI
21	NEELAM SHARMA	25-07-1965	CIT(AU)-18, DELHI	TRANSFER PRICING 03
22	NEENA MAHAJAN	05-02-1964	ADG L&R 01	ADG RECOVERY
23	NEERU MAGGU	20-01-1966	PCIT (VU)-3, DELHI	CCIT, DELHI-9
24	NEETA GAUTAM	03-12-1967	CIT(AU)-17, DELHI	CIT(AU)-23, DELHI
25	RAJENDER TOPPO	24-10-1981	CIT(AU)-23, DELHI	DGIT (VIGILANCE)
26	RAVINDER KUMAR	02-02-1980	UOP	PCIT CENTRAL 02
27	RENU MEENA	15-08-1973	PR. DGIT (HRD)	ITAT
28	SHAMA MALHOTRA	15-12-1965	PCIT CENTRAL 02	NADT-RC, DELHI
29	SONAM	28-01-1990	ADG PR & PP	TRANSFER PRICING 02
30	SONI KUMARI	05-01-1987	CIT INTL TAX 03	PCIT (VU)-1, DELHI
31	SUJEET KUMAR	15-03-1990	ADG RECOVERY	DGIT(SYSTEM), DELHI
32	SUSHEELA	21-12-1966	NADT-RC, DELHI	DIT I&CI 02



33	VIJAY LAXMI	24-05-1968	CIT TDS 02	DGIT(SYSTEM), DELHI
34	VIRENDER AGNIHOTRI	05-02-1969	CIT INTL TAX 01	ADG TPS 02
35	VISHWAJEET KUMAR	03-02-1989	CBDT	CIT(AU)-25, DELHI

2. **All the Senior Private Secretaries and Private Secretaries transferred vide this order shall be treated as deemed relieved w.e.f. 08.08.2022(F/N) and are directed to join their new place of posting by A/N of 08.08.2022.**

3. The officers under transfer to another building shall get their bio-metric attendance shifted to their new place of posting after joining the new place of posting.

4. The Controlling Officers should ensure that the officer before being relieved submit his/her resume/self assessment to the concerned Reporting Officer and report and review APARs of their subordinates and submit them to the concerned Reviewing Officer or the Principal CCIT, Delhi as the case may be. A compliance certificate with regard to above shall be given in writing by the officer under transfer and the same shall be forwarded to Principal CCIT, Delhi.

5. Any representations with regard to this order would be considered only when it is sent after joining the new charge and through proper channel. It is also clarified that all the representations received till date regarding transfer and posting in the cadre of Senior Private Secretaries and Private Secretaries are stands disposed off with the issue of this order.

6. **The Controlling Officers should ensure that the above mentioned officers shall relieved to join their new place of posting by the due date and a compliance certificate with regard to above shall be forwarded to O/o the Principal CCIT, Delhi.**

7. This issue with the approval of Principal Chief Commissioner of Income-tax, Delhi.

*sd*

(SAWNI DIKSHIT)  
DCIT (HQRS-PERS.) (GAZETTED)  
NEW DELHI

Copy to:

01. All Principal Chief Commissioners of Income Tax and Principal Directors General of Income Tax, Delhi Region, New Delhi,
02. All Chief Commissioners of Income Tax, Chief Commissioners of Income Tax and Directors General of Income Tax, Delhi Region, New Delhi.
03. The Principal Commissioners/Commissioners of Income Tax, Delhi- 1,4,7,10,12,15,20, Central-1 to 3, TDS-1, TDS-2, New Delhi.
04. The Principal Commissioners of Income Tax (AU)-1 to 10, (VU)-1 to 4, (RU)-01&02 and (TU) Delh.

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05. The Commissioners/Directors of Income Tax, APA, Exemptions, I & CI, Audit-1 & 2, ITAT Judicial, Appropriate Authority, DRP, Intl Tax-1 to 3, Transfer Pricing-1 to 3, New Delhi.
06. The Addl. Directors General of Income Tax, (Expenditure Budget), Recovery, IT, Audit, Infra-1 & 2, Investigation-1 & 2, L & R-1 & 2, TPS, Vigilance, HRD, New Delhi.
07. The Addl/Joint Commissioners of Income Tax, Coordination, Personnel, Vigilance, New Delhi.
08. The Under Secretary (V&L), CBDT, New Delhi.
09. The Deputy/Asstt. Commissioner of Income Tax (Admn)/(Coord)/(Finance)/(Litigation)/(Personnel) (NG)/(Vigilance), New Delhi.
10. The Sr. Accounts Officer, CIT's Field Pay Unit, New Delhi.
11. Personnel Book.
12. Officers concerned.
13. The AD (OL) for immediate circulation of Hindi Version.
14. All recognized Associations, New Delhi.



*Sawni Dikshit*

**(SAWNI DIKSHIT)**  
**DCIT (HQRS-PERS.) (GAZETTED)**

**NEW DELHI**

**सावनी दीक्षित**  
**SAWNI DIKSHIT**  
उप आयकर आयुक्त  
Deputy Commissioner of Income Tax  
(मुख्या.) (कार्मिक), दिल्ली  
(HQRS.) (PERS.), Delhi